



VANCOUVER ISLAND
UNIVERSITY

Personal Profile for Trade Programs

The following Trades programs require a Personal Profile, which will be written during the assessment test:

Aboriginal Construction
Carpentry Technician
Electrician Certificate
Heating Ventilation and Air-Conditioning
Heavy Mechanical Trades Foundation
Professional Baking
Road Builder Foundation

We are providing this information in advance in order for you to have time to think about your interest in this trade and to be prepared to tell us about yourself in writing.

Topics to address in your profile:

- Why are you interested in this program?
 - How does it fit with your career goals?
 - This is a demanding program with a heavy workload and a lot of homework. How will you adjust your schedule to allow yourself the time required to be successful in your studies?
 - If you have been employed in this or a related field please give a brief description of this experience.
 - If you have any high-school training in this field give a brief description of the work you did and what you learned.
 - If you have any informal training, such as working with family or friends in this field, give a brief description of what related projects you were involved in and what you learned from them.
 - Discuss your academic and personal concerns or challenges
 - Please comment on anything else you feel would demonstrate your interest and suitability for the program.
- The profile may be written in point form or in a composition.
 - 30 minutes is allowed.
 - You may not refer to notes you may have previously prepared.

Preparing to Write a Personal Profile for Trades Programs

Purpose

The personal profile is an important part of the student selection process. It provides the selection committee with information about applicants that indicates suitability for the program. Suitability can be a huge indicator of success. Interest, experience, training, and intention to complete the program are all important factors. Look at this process as a way of convincing the committee that you are serious, qualified, and a good candidate.

Aside from providing information about you, the profile is also considered a writing sample, so it is important that it actually reflects your writing skills and is not written by anyone else.

Directions

- Be sure to follow the guidelines that have been set up. Don't guess!
- Guidelines on the Internet:
 - VIU homepage ▪ Become a Student ▪ Admission Forms ▪ Choose program ▪ Print page

Format

- Essay style or point form, as indicated in instructions
- Follow order on form: one paragraph or heading and points per main topic

Considerations

- Complete: all topics have been addressed
- Specific: details and examples are given
- Clear: easy to read and understand
- Correct: check for grammar and spelling errors